



# How to Apply for Financial Assistance

## STEP 1

Log into the online portal at [northernalberta.ymca.ca/online](http://northernalberta.ymca.ca/online).

## STEP 2

Click “Financial Assistance” in the red menu bar at the top.

The screenshot shows the top navigation bar of the YMCA of Northern Alberta website. The 'Financial Assistance' menu item, which includes a plus sign icon, is highlighted with a green circle. Below the navigation bar, the user is logged in as 'Mary' and sees a 'Welcome Mary!' message with buttons for 'My Memberships and Services', 'My Programs and Bookings', 'My Schedule', and 'My Profile'. There are also sections for 'News and Information' and 'Notifications'.

## STEP 3

Click “Start the application process” on the lefthand side of the screen.

The screenshot shows the 'Financial Assistance' page. On the left side, under the 'Apply Now!' section, the 'Start the application process' button is circled in green. The page includes a 'Welcome!' message, a 'How do I apply?' section, and a table for 'View Previous Applications!' with columns for 'Date' and 'Status'.

Email us at [ContactCentre@northernalberta.ymca.ca](mailto:ContactCentre@northernalberta.ymca.ca) if you need any help!

## STEP 4

Review all of the information on this page. When you're ready, click "Next".

Financial Assistance Application  
Please review carefully to ensure that everything is correct

1 Review details 2 Financial information

Next

Financial Assistance Information  
Please review this important information about Financial Assistance at the YMCA

## STEP 5

Upload your supporting documents and answer the questions, then click "Complete".

Financial Assistance

Please provide us with some information

Current Paystub for Adult 1 (optional)  
Current paystubs for each adult in the family (minimum 1 month).  
Choose File No file chosen

Current Paystub for Adult 2 (optional)  
Current paystubs for each adult in the family (minimum 1 month).  
Choose File No file chosen

Most recent Income Tax Assessment for Adult 1 (optional)  
Your most recent Income Tax Assessment.  
Choose File No file chosen

Most recent Income Tax Assessment (optional)  
Your most recent Income Tax Assessment.  
Choose File No file chosen

Alberta Health Benefits Card & Approval Letter, AISH Card or approved referral letter (optional)  
Alberta Child Health Benefits or Alberta Adult Health Benefits Approval Letter; Assured Income for the Severely Handicapped (AISH) letter or card, Referral letter from the government or an approved social service agency in partnership with the YMCA  
Choose File No file chosen

How many children under the age of 18 are living in the household? (required)

How many adults over the age of 18 are living in the household? (required)

What size household do you live in? (required)

Bachelor Unit  
1 Bedroom  
2 Bedroom  
3 Bedroom

Total Household Income (Annual Before Tax) (required)

Complete ✓

A YMCA staff member will review your application and contact you.

Email us at [ContactCentre@northernalberta.ymca.ca](mailto:ContactCentre@northernalberta.ymca.ca) if you need any help!